



We are seeking to appoint a

System Engineer

Occupational category¹: 2.21. ICT Assistant at the Office of the Secretary-General (OSG)
(Full-time permanent post – 37h30)

The European Schools are an intergovernmental organization providing a multilingual and multicultural education. There are currently thirteen schools in six countries with around 28,000 pupils on roll. The Office of the Secretary General is the central office responsible for managing the European Schools system.

Description of the function

Assisting the Head of ICT in the European Schools and at the Office of the Secretary-General in order to achieve objectives in the following categories:

- Management of the system infrastructure of the European Schools
- Management of the security infrastructure of the European Schools
- Management of the datacenters of the European Schools
- Management of the cloud infrastructure of the European Schools

Main Duties:

All duties concern always the Schools and the OSG.

Management of the system infrastructure of the European Schools:

- Active Directory, PowerShell, GPO, Hyper-V, DFS, Exchange, System Center, Web-servers (IIS and HAPROXY), MS SQL Always-On, MS Azure, MS Office 365 and general system administration.
- Assistance in the selection, implementation and support of new hardware architecture and software for internal usage such as SAN, Virtualization, etc.
- Technical expertise for internal ICT related projects.
- Close collaboration with Microsoft PFE.

Management of the security's infrastructure of the European Schools:

- Development of scripts to improve central management and control facilities (central alerting, central logging, central security polices implementation ...).
- Detection and analysis of security incidents, analysis of security logs.

Management of the datacenters of the European Schools:

- Installation and configuration of Hyper-V host, clustering and management.
- Installation of the servers (hardware and software) and the network infrastructure of the Europeans Schools.
- Daily management and support of this infrastructure.
- Management of the security aspects to ensure a safe environment.
- Updating of the needed documentation for troubleshooting
- Continuous development and improvement of the IT-infrastructure and the ICT-environment at the OSG and the European Schools.

Management of the cloud infrastructure of the European Schools:

- MS Azure, MS Office 365, MS Volume Licensing Portal
- Development, management and monitoring of the cloud security

¹ <https://www.eursc.eu/BasicTexts/2007-D-153-en-10.pdf> (pages 23 and 28, grade 4-6).

Profile required:

- **Bachelor degree** (minimum of three years of higher education) in Information Technology or Computer Science **and Experience** of at least two years as System Engineer Microsoft-oriented;
- Experience in management and administration of Microsoft Azure environment;
- Strong knowledge in PowerShell and Windows server R2/2016/2019 Desktop and Core;
- In depth knowledge in at least one of the following solutions: System Center Configuration Manager or Virtual Machine Manager;
- Good knowledge in MS Azure, MS Active Directory, MS SQL Server, MS Exchange;
- Strong knowledge in PowerShell and Windows server 2012 R2/2016/2019 Desktop and Core;
- In depth knowledge in at least one of the following solutions: System Center 2016 Configuration Manager or Virtual Machine Manager;
- Good communication and collaboration skills;
- Ability to work under pressure with tight deadlines;
- Ability to travel (this role may require occasional visits/missions to our other sites in Europe);
- Sense of initiative and proactivity;
- Openness to new ideas and positive outlook;
- Willingness to participate in new projects, as team worker or as project responsible;
- Ability to write technical documentation and keep it up-to-date;
- Willingness to develop other responsibilities, depending on the candidate's skills and personality;
- Knowledge of languages:
 - **Excellent** command (both written and oral) of English (**minimum level C1** according to the Common European Framework of Reference for languages-CEFR standard or equivalent);
 - Knowledge and good understanding of French and other European languages is an asset.

We offer:

- **A permanent contract** under the conditions provided by Belgian labour and social law;
- A challenging position in an international team;
- Possibilities for professional development;
- Free schooling in the European Schools.

Interested?

Fill out the online form [here](#) and send your application (motivation letter in Word format, CV in Europass format and copy of the requested diploma) to:

OSG-RECRUITMENT@EURSC.EU

By **23 June 2021** at the latest.

Respect of instructions for applying might be considered for the preselection, therefore please be mindful.

The 'subject' of the email has to be filled in as follows:

System Engineer - Name and First name (example: System Engineer – Dupont Jeanne).

The documents attached to your email must be named in the same way, with a sequential numbering of the documents (number **1** for the **Motivation letter**, number **2** for the **CV** and number **3** for the **copy of the diploma**; example : **System Engineer – Dupont Jeanne 1**).

You will find any information concerning the processing of your personal data on the document « Privacy Statement for the Administrative and Ancillary Staff (AAS) of the Office of the Secretary general » (2018-11-D-13-en-1), effective from May 25, 2018 and available on <http://www.schola-europaea.eu/download/HR/2018-11-D-13-en-1.pdf>