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CUSTOMER_LOGIN:	ECAS_ncommios
NO_DOC_EXT:	2023-086971
SOFTWARE_VERSION:	13.2.0
ORGANISATION:	ENOTICES
COUNTRY:	EU
PHONE:	/
E_MAIL:	OSG-COMMITMENTS@eursc.eu

LANGUAGE:	EN
CATEGORY:	ORIG
FORM:	F02
VERSION:	R2.0.9.S05
DATE_EXPECTED_PUBLICATION:	/

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1) **Name and addresses**

Official name: Office of the Secretary General of the European Schools

National registration number: 0850.690.394

Postal address: Rue de la Science 23

Town: Brussels

NUTS code: BE100 Arr. de Bruxelles-Capitale / Arr. Brussel-Hoofdstad

Postal code: 1040

Country: Belgium

E-mail: OSG-PROCUREMENT@eursc.eu

Telephone: +32 28952670

Internet address(es):

Main address: <https://www.eursc.eu>

Address of the buyer profile: <https://www.eursc.eu>

I.3) **Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.eursc.eu/fr/Office/public-procurement>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the following address:

Official name: Office of the Secretary General of the European schools

Postal address: Rue de la Science 23

Town: Brussels

Postal code: 1040

Country: Belgium

Contact person: Procurement Cell

E-mail: OSG-CALL-FOR-TENDERS-ONLINE-CORRECTION-TOOL-BAC-2023@eursc.eu

NUTS code: BE100 Arr. de Bruxelles-Capitale / Arr. Brussel-Hoofdstad

Internet address(es):

Main address: <http://www.eursc.eu>

I.4) **Type of the contracting authority**

European institution/agency or international organisation

I.5) **Main activity**

Education

Section II: Object

II.1) **Scope of the procurement**

II.1.1) **Title:**

Provision of an online correction tool for the European pre-Baccalaureate Examinations scripts and Baccalaureate Examinations scripts of all European Baccalaureate subjects, in all EU languagesg

Reference number: BSGEE 2023-002/Online correction tool Bac

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- II.1.2) **Main CPV code**
72512000 Document management services
- II.1.3) **Type of contract**
Services
- II.1.4) **Short description:**
The subject of this procurement is the provision of an on-line correction tool for the European Pre-Baccalaureate Examinations scripts and Baccalaureate Examinations scripts of all European Baccalaureate subjects, in all European Union languages.
Currently the European Baccalaureate Examination can be taken in 13 European Schools and 10 Accredited Schools spread all over the European Union, for a total of approximately 2650 pupils. 12.500 scripts on average are thus corrected in over 15 working days during the June session of the European Baccalaureate.
- II.1.5) **Estimated total value**
Value excluding VAT: 1 354 476.00 EUR
- II.1.6) **Information about lots**
This contract is divided into lots: no
- II.2) **Description**
- II.2.3) **Place of performance**
NUTS code: BE1 Région de Bruxelles-Capitale / Brussels Hoofdstedelijk Gewest
Main site or place of performance:
Office of the Secretary General of the Board of Governors of the European Schools, Rue de la Science, 23, 1040 Brussels
- II.2.4) **Description of the procurement:**
The subject of this procurement is the provision of an on-line correction tool for the European Pre-Baccalaureate Examinations scripts and Baccalaureate Examinations scripts of all European Baccalaureate subjects, in all European Union languages.
Currently the European Baccalaureate Examination can be taken in 13 European Schools and 10 Accredited Schools spread all over the European Union, for a total of approximately 2650 pupils. 12.500 scripts on average are thus corrected in over 15 working days during the June session of the European Baccalaureate.
The procurement must be based in the 4-year needs to cover the on-line correction of scripts and all related operations in all institutions holding the European Baccalaureate examinations.
- II.2.5) **Award criteria**
Price is not the only award criterion and all criteria are stated only in the procurement documents
- II.2.6) **Estimated value**
Value excluding VAT: 1 354 476.00 EUR
- II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**
Duration in months: 48
This contract is subject to renewal: yes
Description of renewals:
The framework contract resulting from the award of this procurement will be concluded for 48 months tacitly renewable 1 time for a period of 48 months, i.e. 96 months maximum, unless one of the parties receives formal notification to the contrary at least three months before the end of the current duration.
- II.2.10) **Information about variants**
Variants will be accepted: no
- II.2.11) **Information about options**

Options: no

II.2.13) Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) Additional information

Section III: Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

The tenderer must demonstrate that it has the legal capacity necessary to engage in the professional activity covered by the contract (registration in the relevant trade or professional register, registration with the social security system, VAT registration, incorporation permit, etc.) in accordance with the legislation of the State where it is established.

Supporting documents:

- a copy of the tenderer's registration in a trade register or in a professional register or of any other official document mentioning a registration number;
- a copy of the tenderer's legal status or, failing that, an equivalent document recently issued by a competent judicial or administrative authority;
- furthermore, for legal persons, a legible copy of the instrument of appointment of the persons authorised to represent the candidate in relations with third parties and in legal action, or a copy of the publication of that instrument of appointment if the legislation applicable to the legal entity concerned requires such a publication; any delegation of this authorisation to another representative not mentioned in the official instrument of appointment must be certified.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement
Framework agreement with a single operator

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date: 03/07/2023

Local time: 16:00

- IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**
- IV.2.4) **Languages in which tenders or requests to participate may be submitted:**
English, French
- IV.2.7) **Conditions for opening of tenders**
Date: 04/07/2023
Local time: 10:00
Place:
Online - Teams
Information about authorised persons and opening procedure:
A maximum of two representatives per tenderer can attend the opening of tenders as provided in Section IV.2.7 of the contract notice. The tenderer who want to assist to the opening session (virtual) must provide the first name and surname of the representatives at least five working days in advance to: OSG-CALL-FOR-TENDERS-ONLINE-CORRECTION-TOOL-BAC-2023@eursc.eu .

Section VI: Complementary information

- VI.1) **Information about recurrence**
This is a recurrent procurement: no
- VI.3) **Additional information:**
After the tenders' opening, all selected tenderers will be invited to an individual online (via Teams) presentation session of their product / offer before a commission appointed by the Office of the Secretary General of the European Schools, contracting authority.
A written invitation fixing the dates and time of this meeting will be sent by mail to tenderers in the shortest possible time from the date of opening of offers. It is planned that the presentation will take place during the week of the 28th of August 2023.
- VI.4) **Procedures for review**
- VI.4.1) **Review body**
Official name: Tribunal de Première Instance de Bruxelles (Brussels Court of First Instance) Palais de Justice
Postal address: Place Poelaert
Town: Brussels
Postal code: 1000
Country: Belgium
Telephone: +32 25087111
- VI.4.4) **Service from which information about the review procedure may be obtained**
Official name: Office of the Secretary-General of the European Schools
Postal address: Rue de la Science, 23
Town: Brussels
Postal code: 1040
Country: Belgium
E-mail: OSG-PROCUREMENT@eursc.eu
- VI.5) **Date of dispatch of this notice:**
31/05/2023