



**Office of the Secretary general of
the European Schools**

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Question n°1:

/ A Type of school trips requested

- What do you mean by educational supervision, i. e. regulatory and specific supervision?
- Which specifications/criteria must be fulfilled by the person?
- Who pays for the training costs of this person?
- One educational supervisor for how many people?
- Could this person be a freelance or a temporary worker or must this person be under “CDI” employment contract?

Answer n°1

- The staff who will have to look after the children
- See the conditions set out page 9 and 32 of the Annex 5
- The host center will pay for these costs and these costs must be included in the price.
- The number must be chosen by the Schools.
- The tenderer can choose the formula it wants.

Question n°2:

Would regular airlines and possibly charter also be fine for you or do you insist on low-cost airlines?

Answer n°2

Yes, regular airlines and charter are also acceptable.

Question n°3:

Planning and deadlines: Would it be possible to increase from 4 to 8 months?

Answer n°3

4 months is the minimum, but it will often happen that the schools organise the school trips sooner.

Question n°4:

Number of participants: Is it possible to change the disposition regarding the number of participants and ordering ?

Answer n°4

No, it is not possible to change these conditions.

Question n°5:

What must the equipped infirmary contain?

Answer n°5:

The content must be in conformity with the legislation of the host country.

Question n°6:

Is it possible, in youth hostels and hostels, that the guests make their own beds?

Answer n°6:

It is not possible for kindergarten or primary schools. For the other classes, it could be possible only if this option is accepted by the school.

Question n°7:

Can we modify the Insurances conditions?

Answer n°7:

No, it is not possible to modify these conditions.

Question n°8:

Could you modify the penalties conditions?

Answer n°8:

No, it is not possible to modify these conditions.

Question n°9:

What would be the maximum time for a transfer by bus from the accommodation to the ski courses?

Answer n°9:

As indicated in the documents, 15 minutes is the maximum. This cannot be changed.

Question n°10:

Regarding the opening of the tender responses where would this be for Luxembourg?

Answer n°10:

The opening will be online
