



Office of the Secretary General of
the European Schools

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Question n°1

Dear Procurement Team,

1. Could you please indicate what is the expected contract start date?
2. As Freelance and self-employed persons are considered as subcontractors, do they need to fill in Annex 1.3 taking into account that individual share is below 20%?
Do they need to provide any other agreement or letter of intent with tender?

Question n°2

We are very keen to submit our proposal for the above tender. Would you kindly send us more information?

Thank you very much for your assistance. I look forward to hearing from you.

Question n°3

I am interested in participating in this translation tender. Thank you for keeping me updated on the progress of the process of tender.

Answer n°1

- Could you please indicate what is the expected contract start date?

➤ No precise date has been fixed. The contract will start as soon as possible once awarded and probably by the end of 2021.

- As Freelance and self-employed persons are considered as subcontractors, do they need to fill in Annex 1.3 taking into account that individual share is below 20%? Do they need to provide any other agreement or letter of intent with tender?

➤ Freelance and self-employed persons need to fill in Annex 1.3 only if their individual share is 20% and more. If their individual share is below 20% no other specific document needs to be provided.

Answer n°2

- We are very keen to submit our proposal for the above tender. Would you kindly send us more information?
Thank you very much for your assistance. I look forward to hearing from you.
- As stated in the contract notice, the procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.eursc.eu/en/Office/public-procurement>.

Answer n°3

- I am interested in participating in this translation tender. Thank you for keeping me updated on the progress of the process of tender.
 - The instructions related to communication between the tenderers and the contracting authority are explained in the invitation published.
In particular, any additional information will be posted on <https://www.eursc.eu/en/Office/public-procurement>. The website will be updated regularly and it is the tenderer's responsibility to check for updates and modifications during the submission period.
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