Belgium-Brussels: Translation services
2021/S 121-322200

Contract notice

Services

Legal Basis:
Regulation (EU, Euratom) No 2018/1046

Section I: Contracting authority

I.1) Name and addresses
    Official name: Office of the Secretary General of the European Schools
    National registration number: 0850.690.394
    Postal address: Rue de la Science 23
    Town: Brussels
    NUTS code: BE100 Arr. de Bruxelles-Capitale / Arr. Brussel-Hoofdstad
    Postal code: 1040
    Country: Belgium
    E-mail: OSG-CALL-FOR-TENDERS-TRANSLATION-2021@eursc.eu
    Telephone: +32 28952670
    Internet address(es):
    Main address: http://www.eursc.eu
    Address of the buyer profile: https://www.eursc.eu

I.3) Communication
    The procurement documents are available for unrestricted and full direct access, free of charge, at: https://www.eursc.eu/en/Office/public-procurement
    Additional information can be obtained from the abovementioned address
    Tenders or requests to participate must be submitted to the abovementioned address

I.4) Type of the contracting authority
    European institution/agency or international organisation

I.5) Main activity
    Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title:
    Translation Services for the Office of the Secretary General of the European Schools
    Reference number: BSGEE-2021-001-Translation

II.1.2) Main CPV code
    79530000 Translation services
II.1.3) **Type of contract**
Services

II.1.4) **Short description:**
The subject of this call for tenders is the conclusion of multiple framework contracts (FWCs) for the provision of services related to translation for documents linked to the functioning and activities of the OSGES.

II.1.5) **Estimated total value**
Value excluding VAT: 1 320 000.00 EUR

II.1.6) **Information about lots**
This contract is divided into lots: no

II.2) **Description**

II.2.3) **Place of performance**
NUTS code: BE Belgique / België

II.2.4) **Description of the procurement:**
See the tender specifications annexed to the procurement documents.

II.2.5) **Award criteria**
Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) **Estimated value**
Value excluding VAT: 1 320 000.00 EUR

II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**
Duration in months: 12
This contract is subject to renewal: yes
Description of renewals: 3 x 12 months.

II.2.10) **Information about variants**
Variants will be accepted: no

II.2.11) **Information about options**
Options: no

II.2.13) **Information about European Union funds**
The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

**Section III: Legal, economic, financial and technical information**

III.1) **Conditions for participation**

III.1.1) **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**
List and brief description of conditions:
See section 3 of the tender specifications annexed to the procurement documents.

III.1.2) **Economic and financial standing**
Selection criteria as stated in the procurement documents

III.1.3) **Technical and professional ability**
Selection criteria as stated in the procurement documents

III.2) **Conditions related to the contract**

III.2.2) **Contract performance conditions:**
See tender specifications and project of contract annexed to the procurement documents.
Section IV: Procedure

IV.1) Description

IV.1.1) Type of procedure
Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system
The procurement involves the establishment of a framework agreement
Framework agreement with several operators
Envisaged maximum number of participants to the framework agreement: 3

IV.1.8) Information about the Government Procurement Agreement (GPA)
The procurement is covered by the Government Procurement Agreement: no

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate
Date: 29/07/2021
Local time: 12:30

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4) Languages in which tenders or requests to participate may be submitted:
English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender
Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders
Date: 30/07/2021
Local time: 11:00
Place:
OSGES, Rue de la Science 23, 1040 Brussels, BELGIUM.
Information about authorised persons and opening procedure:
See the invitation annexed to the procurement documents.

Section VI: Complementary information

VI.1) Information about recurrence
This is a recurrent procurement: yes
Estimated timing for further notices to be published:
4 years.

VI.3) Additional information:

VI.4) Procedures for review

VI.4.1) Review body
Official name: Tribunal de Première Instance de Bruxelles (Brussels Court of First Instance) Palais de Justice
Postal address: Place Poelaert
Town: Brussels
Postal code: 1000
Country: Belgium
Telephone: +32 25087111

VI.4.4) Service from which information about the review procedure may be obtained
Official name: Office of the Secretary-General of the European Schools
Postal address: Rue de la Science, 23
Town: Brussels
Postal code: 1040
Country: Belgium
E-mail: OSG-PROCUREMENT@eursc.eu

VI.5) Date of dispatch of this notice:
22/06/2021