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**Belgium-Brussels: Translation services
2021/S 121-322200**

Contract notice

Services

Legal Basis:

Regulation (EU, Euratom) No 2018/1046

Financial Regulation applicable to the Budget of the European Schools Decision of the Board of Governors of 5 September 2017 (written procedure No 2017/46, initiated on 18 August 2017, ended on 5 September 2017) – Document 2017-02-D-13-en3, Annex 1 Amended by Decision of the Board of Governors at its meeting of 1-3 December 2020 - Document 2020-02-D41-en-5

Section I: Contracting authority

I.1) Name and addresses

Official name: Office of the Secretary General of the European Schools

National registration number: 0850.690.394

Postal address: Rue de la Science 23

Town: Brussels

NUTS code: BE100 Arr. de Bruxelles-Capitale / Arr. Brussel-Hoofdstad

Postal code: 1040

Country: Belgium

E-mail: OSG-CALL-FOR-TENDERS-TRANSLATION-2021@eursc.eu

Telephone: +32 28952670

Internet address(es):

Main address: <http://www.eursc.eu>

Address of the buyer profile: <https://www.eursc.eu>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.eursc.eu/en/Office/public-procurement>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4) Type of the contracting authority

European institution/agency or international organisation

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title:

Translation Services for the Office of the Secretary General of the European Schools

Reference number: BSGEE-2021-001-Translation

II.1.2) Main CPV code

79530000 Translation services

- II.1.3) **Type of contract**
Services
- II.1.4) **Short description:**
The subject of this call for tenders is the conclusion of multiple framework contracts (FWCs) for the provision of services related to translation for documents linked to the functioning and activities of the OSGES.
- II.1.5) **Estimated total value**
Value excluding VAT: 1 320 000.00 EUR
- II.1.6) **Information about lots**
This contract is divided into lots: no
- II.2) **Description**
- II.2.3) **Place of performance**
NUTS code: BE Belgique / België
- II.2.4) **Description of the procurement:**
See the tender specifications annexed to the procurement documents.
- II.2.5) **Award criteria**
Price is not the only award criterion and all criteria are stated only in the procurement documents
- II.2.6) **Estimated value**
Value excluding VAT: 1 320 000.00 EUR
- II.2.7) **Duration of the contract, framework agreement or dynamic purchasing system**
Duration in months: 12
This contract is subject to renewal: yes
Description of renewals:
3 x 12 months.
- II.2.10) **Information about variants**
Variants will be accepted: no
- II.2.11) **Information about options**
Options: no
- II.2.13) **Information about European Union funds**
The procurement is related to a project and/or programme financed by European Union funds: no
- II.2.14) **Additional information**
- Section III: Legal, economic, financial and technical information**
- III.1) **Conditions for participation**
- III.1.1) **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**
List and brief description of conditions:
See section 3 of the tender specifications annexed to the procurement documents.
- III.1.2) **Economic and financial standing**
Selection criteria as stated in the procurement documents
- III.1.3) **Technical and professional ability**
Selection criteria as stated in the procurement documents
- III.2) **Conditions related to the contract**
- III.2.2) **Contract performance conditions:**
See tender specifications and project of contract annexed to the procurement documents.

Section IV: Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 3

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date: 29/07/2021

Local time: 12:30

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4) Languages in which tenders or requests to participate may be submitted:

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date: 30/07/2021

Local time: 11:00

Place:

OSGES, Rue de la Science 23, 1040 Brussels, BELGIUM.

Information about authorised persons and opening procedure:

See the invitation annexed to the procurement documents.

Section VI: Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

4 years.

VI.3) Additional information:

VI.4) Procedures for review

VI.4.1) Review body

Official name: Tribunal de Première Instance de Bruxelles (Brussels Court of First Instance) Palais de Justice

Postal address: Place Poelaert

Town: Brussels

Postal code: 1000

Country: Belgium

Telephone: +32 25087111

VI.4.4) Service from which information about the review procedure may be obtained

Official name: Office of the Secretary-General of the European Schools
Postal address: Rue de la Science, 23
Town: Brussels
Postal code: 1040
Country: Belgium
E-mail: OSG-PROCUREMENT@eursc.eu

VI.5) **Date of dispatch of this notice:**
22/06/2021