



Office of the Secretary general of
the European Schools

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Question n°5

In reference to the paragraph 1.4.3. section « presentation of the catalogues and ordering » (last sentence) of the tender specifications could you please confirm that the catalogue can be available only on line (no paper version) ?

Reply n°5

Yes, the catalogue can be available online only.

Question n°6

Can you check on page 26 and 27 the formula for the scoring method for criterion 1 and 2.

We believe the numerator and denominator should be switched in order to represent a correct proportional score.

Reply n°4

The candidate proposing the highest number of items in its catalogue amongst the offers received will receive the higher score.

The candidate proposing the highest number of items in its catalogue meeting the environmental criteria requested amongst the offers received will receive the higher score.

Pages 26 and 27 of the specification, the correct formula for the scoring method for criteria 1 and criteria 2 are:

a) **Scoring method for Criterion 1**

The following formula will be applicable to the quality criteria:

Score awarded to the candidate for the quality criterion

=

$$\frac{\text{number of items proposed in the catalogue(s)} \\ \text{offered by the candidate}}{\text{highest number of items proposed in the catalogue(s)} \\ \text{amongst the offers received}} * 10$$

b) **Scoring method for Criterion 2**

The following formula will be applicable to the quality criteria:

Score awarded to the candidate for the quality criterion

=

$$\frac{\text{number of items proposed in the catalogue(s)} \\ \text{meeting the environmental criteria requested} \\ \text{proposed by the candidate}}{\text{highest number of items proposed in the catalogue(s)} \\ \text{meeting the environmental criteria requested} \\ \text{amongst the offers received}} * 10$$