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Decisions of the enlarged meeting of the Board of Governors of the European Schools

Meeting of 13-15 April 2021 – (WebEx)

Approved by written procedure No 2021/20 on 20 May 2021

IV. A ITEMS

A.1. Arrangements for Implementing the Regulations for the European Baccalaureate (Applicable for the Year 2022 European Baccalaureate session) 2015-05-D-12-en-27

The Board of Governors scrutinised the proposed amendments and approved the Arrangements for Implementing the Regulations for the European Baccalaureate for entry into force in the 2021-2022 school year.

A.2. Revision of the Rules of Procedure for the Boards of Inspectors (2016-09-D-7-en-4) 2021-01-D-48-fr-3

The Board of Governors approved the proposals for revision of the Rules of Procedure for the Boards of Inspectors, with immediate entry into force.

A.3. Revision of the Rules of Procedure for the Joint Teaching Committee (2016-09-D-8-en-6) 2021-01-D-49-fr-3

The Board of Governors approved the proposals for revision of the Rules of Procedure for the Joint Teaching Committee, with immediate entry into force.

A.4. Rules of Procedure for the Budgetary Committee 2021-02-D-46-en-2

The Board of Governors approved the proposed amendments to the Rules of Procedure for the Budgetary Committee, with immediate entry into force.

A.5. Update of the Charter of tasks and responsibilities of the central accounting officer, of his/her assistants at the OSGES and of the local accounting officers 'Correspondents' 2018-10-D-67-en-5

The Board of Governors approved the proposed updated Charter of tasks and responsibilities for the accounting officer function, appearing in Annex I to the document.

A.7. Accredited European Schools:

Renewal of Accreditation Agreements:

Audit report – International School Provence-Alpes-Côte d’Azur, Manosque (FR) - Accreditation renewal, N-S7 2020-10-D-36-en-2

The Board of Governors approved the report on the audit of the International School Provence-Alpes-Côte d’Azur in Manosque and decided to mandate the Secretary-General to renew the Accreditation Agreement for the Nursery cycle up to S5 and to renew the Additional Agreement for S6-S7.

Audit report – *Scuola per l'Europa di Parma* (IT) - Accreditation renewal N-S7
2020-10-D-39-en-2

The Board of Governors approved the report on the audit of *Scuola per l'Europa di Parma* and decided to mandate the Secretary-General to renew the Accreditation Agreement for the Nursery cycle up to S5 and to renew the Additional Agreement for S6-S7.

Audit report – *Scuola europea di Brindisi* (IT) - Accreditation renewal N-S7
2020-10-D-40-en-2

The Board of Governors approved the report on the audit of *Scuola Europea di Brindisi* and decided to mandate the Secretary-General to renew the Accreditation Agreement for the Nursery cycle up to S5 and to renew the Additional Agreement for S6-S7.

Audit report – European School Copenhagen (DK) - Accreditation renewal N-S5
2020-10-D-41-en-2

The Board of Governors approved the report on the audit of the European School Copenhagen and decided to mandate the Secretary-General to renew the Accreditation Agreement for the Nursery cycle up to S5.

Audit report – European School Ljubljana (SI) Accreditation renewal N-S5
2020-10-D-42-en-2

The Board of Governors approved the report on the audit of the European School Ljubljana and decided to mandate the Secretary-General to renew the Accreditation Agreement for the Nursery cycle up to S5.

Audit report – *Europäische Schule RheinMain* (DE) - Accreditation renewal N-S7
2020-10-D-43-en-2

The Board of Governors approved the report on the audit of *Europäische Schule RheinMain* and decided to mandate the Secretary-General to renew the Accreditation Agreement for the Nursery cycle up to S5 and to renew the Additional Agreement for S6-S7.

Audit report – Lënster Lycée International School Junglinster (LU) - Accreditation renewal N-S5
2020-10-D-44-en-2

The Board of Governors approved the report on the audit of Lënster Lycée International School in Junglinster and decided to mandate the Secretary-General to renew the Accreditation Agreement for the Nursery cycle up to S5.

Audit report – *Ecole internationale de Mondorf-les-Bains* (LU) - Accreditation renewal N-S5
2020-10-D-45-en-2

The Board of Governors approved the report on the audit of *Ecole Internationale de Mondorf-les-Bains* and decided to mandate the Secretary-General to renew the Accreditation Agreement for the Nursery cycle up to S5.

Audit report – *Ecole internationale Edward Steichen Clervaux* (LU) - Accreditation renewal N-S5
2020-10-D-46-en-2

The Board of Governors approved the report on the audit of *Ecole Internationale Edward Steichen* in Luxembourg and decided to mandate the Secretary-General to renew the Accreditation Agreement for the Nursery cycle up to S5.

New requests for accreditation:

Audit report – *European School-Paris La Défense* (FR) - Initial accreditation S6-S7
2020-10-D-37-en-2

The Board of Governors approved the report on the audit of the *European School Paris-La Défense* and decided to mandate the Secretary-General to sign the initial Additional Accreditation Agreement for years S6 and S7.

Audit report – *International European School, Warsaw* (PL) - Initial accreditation N-S5
2020-10-D-38-en-2

The Board of Governors approved the report on the audit of the *International European School* in Warsaw and decided to mandate the Secretary-General to sign the initial Accreditation Agreement for the Nursery cycle up to S5.

V. ANNUAL REPORT FOR THE YEAR 2020 OF THE CHAIRMAN OF THE COMPLAINTS BOARD OF THE EUROPEAN SCHOOLS
2021-03-D-35-en-1

The Board of Governors took note of and approved the Annual Report for the year 2020 of the Chairman of the Complaints Board of the European Schools.

VI. ANNUAL REPORT OF THE INTERNAL AUDIT SERVICE

Annual Internal Audit Report 2020
2021-02-D-41-en-2

The Board of Governors took note of and approved the Annual Internal Audit Report 2020.

Update of IAS study on HR allocation and distribution in the Schools
2021-02-D-53-en-2 + Annex

The Board of Governors took note of the update of the IAS study on HR allocation and distribution in the Schools performed by the Office of the Secretary-General and agreed to include the subject as part of the Simplification WG's mandate.

The simplification WG will investigate areas where efficiency could be improved. Remaining needs detected will be discussed further in the relevant working groups. The conclusions drawn will be shared in the framework of future applications for creation of posts.

VII. ANNUAL REPORT OF THE SECRETARY-GENERAL OF THE EUROPEAN SCHOOLS

Annual Plan 2021 of Office of the Secretary-General of the European Schools 2021-02-D-38-en-2

The Board of Governors took note of and approved the Annual Plan 2021 of the Office of the Secretary-General of the European Schools.

Annual Activity Report 2020 (Art. 33.4 FR 2017) 2021-02-D-6-en-2

The Board of Governors took note of and approved the Annual Activity Report 2020 of the European Schools.

Annual Activity Report 2020 of the Office of the Secretary-General 2021-02-D-5-en-2

The Board of Governors took note of and approved the Annual Activity Report 2020 of the Office of the Secretary-General.

VIII. ANNUAL ICT REPORT OF THE HEAD OF THE ICT/STATISTICS UNIT FOR THE YEAR 2020 2021-02-D-25-en-2

The Board of Governors took note of and approved the Annual ICT Report of the Head of the ICT/Statistics Unit for the year 2020.

IX. STATISTICAL REPORT ON EDUCATIONAL SUPPORT AND THE INTEGRATION OF PUPILS WITH SPECIAL EDUCATIONAL NEEDS INTO THE EUROPEAN SCHOOLS FOR THE YEAR 2019-2020 2020-12-D-12-en-4

The Board of Governors took note of and approved the Statistical Report on Educational Support and the Integration of Pupils with Special Education Needs into the European Schools for the year 2019-2020.

XI. B ITEMS

B.1. FINANCIAL YEAR 2019

Discharge to the Authorising Officers and the Administrative Boards of the Schools and to the Authorising Officer of the OSG and the Secretary-General of the European Schools for the implementation of the 2019 budget 2021-02-D-34-en-2 + Annexes

The Board of Governors, with the exception of the European Commission, which voted against, took note of the consolidated accounts for 2019, of the European Court of Auditors report and of the reports issued by the external auditor and gave a discharge to the Authorising Officers, the Administrative Boards of the Schools and, in so far as the budgetary section of the General Secretariat is concerned, to the Authorising Officer of the OSG and to the Secretary-General of the European Schools, for their respective responsibilities in respect of implementation of the 2019 budget.

B. 2. 2022 BUDGET OF THE EUROPEAN SCHOOLS:

- New/Converted/Discontinued Administrative and Ancillary Staff (AAS) posts – 2022 2021-02-D-36-en-3

The Board of Governors examined and decided to approve the revised applications for posts of Administrative and Ancillary Staff, the upgrading of posts of Administrative and Ancillary Staff and the appropriations for temporary positions for 2022, as shown in Annexes I, II and III.

Annex I:

Table 1: Legal Obligation

<i>School</i>	<i>Description</i>	<i>Posts</i>	<i>Cost</i>
Luxembourg I	Lifeguard	1.0	46,960
Brussels I	DPO	0.2	19,432
Brussels III	DPO	0.2	19,432
Brussels IV	DPO	0.2	19,432
Total		1.6	105,256

Table 2: ICT Technicians

<i>School</i>	<i>Description</i>	<i>Posts</i>	<i>Cost</i>
Alicante (*)	ICT Technician	0.5	29,980
Luxembourg I	ICT Technician	0.5	23,480
Mol	ICT Technician	0.5	33,379
Varese	ICT Technician	0.5	34,600
Total		2.0	121,439

(*) Post agreed by the Administrative Board without unanimity.

Table 3: Other posts

<i>School</i>	<i>Description</i>	<i>Posts</i>	<i>Cost</i>
Alicante	Psychologist	0.5	30,730
Total		0.5	30,730

Table 3a: Evere ¹

<i>School</i>	<i>Description</i>	<i>Posts</i>	<i>Cost</i>
Brussels II	Secretary	0.5	10,279
Brussels II	Technician	1.0	21,030
Brussels II	Workman	1.0	15,148
Brussels II	ICT Technician	0.5	10,279
Total		3.0	56,736

Total posts creations requested in 2022 Budget	7.1	314,161
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Annex II: Appropriations for temporary positions**Table 4: Appropriations for temporary posts**

<i>School</i>	<i>Description</i>	<i>Posts</i>	<i>Cost</i>
Brussels I	Psychologist	0.5	41,273
Brussels II	Psychologist	0.5	41,273
Brussels III	Psychologist	0.5	41,273
Brussels IV	Psychologist	0.5	41,273
Brussels II	Accountant	0.5	41,273
Total		2.5	206 365

Annex III: Upgrades**Table 5: Upgrades**

<i>School/OSG</i>	<i>Description</i>	<i>Posts</i>	<i>Cost</i>
Brussels II	Accountant into HR Assistant	0.50	7,309
Brussels IV	Ancillary staff to Secretary	0.50	9,499
Munich	Secretary into HR Assistant	1.00	4,413
Frankfurt	Accountant into HR Assistant	0.50	10,638
Varese	Secretary into Assistant Accountant	1.00	0
Varese	Secretary into Assistant Accountant	1.00	0
Varese	Secretary into Assistant Accountant	0.67	0
Varese	Secretary into Assistant Accountant	0.67	0

¹ The creation of these three posts in 2022, which represent proportionally an increase in staff higher than the expected increase in the pupil population, are considered to be frontloading in 2022 on the Budget for 2023 and will be compensated for by the reduction of three posts from the budget or from the normal creation of new posts in 2023.

OSG	Assistants HoU to Assistant to SG	2.00	30,600
OSG	Secretary to Assistant to HoU	2.00	27,600
OSG	Tax Analyst to Tax Analyst Expert	1.00	15,300
	Total	10.84	105,359

- Preliminary Draft 2022 Budget of the European Schools

2021-02-D-37-en-1

The Board of Governors adopted the Preliminary Draft 2022 Budget of the European Schools. The financial implications of all changes decided during the meeting have been taken into account and incorporated into the 2022 Budget proposal and the amounts in question have been adapted accordingly.

B.3. Priorities of the French Presidency – 'Simplification' Working Group - Proposal for a Mandate

2021-01-D-88-fr-3

The Board of Governors approved the setting up of the 'Simplification' Working Group and its mandate, with immediate entry into force, as follows:

Mandate

The working group's mission will be to propose different concrete measures for simplification of the European School system:

- These measures will need to allow savings to be made for the system, whether in organisational, time, human resources or budgetary terms.
- The working group will be able to draw on the delegations' responses to the questionnaire.
- The group is particularly invited to focus its research work on the possibilities for pooling in the areas of human resources (publication of posts, recruitment, drawing up of contracts, payment of salaries) or of invoicing.
- It will need to be possible for the measures listed to be proposed immediately for decision-making.
- The report will thus also need to contain all the legal, financial and organisational elements for their implementation.

An interim report will be presented to the Budgetary Committee in autumn 2021 and the final report will be presented in spring 2022.

Composition

Members composing the working group

- The executive coordinator of the European Schools (designated as simplification referent) as Chair of the group
- 2 heads of unit or members of the Office in charge of administrative and financial affairs

- 1 director
- 2 deputy directors for administration and finance
- 2 members of the Budgetary Committee
- 1 inspector
- 1 representative of the European Commission

Interparents: ad hoc participation for subjects concerning them (e.g. extra-budgetary) at the invitation of the WG's chair.

B.4. Amendments to the Rules of Procedure of the Complaints Board

2021-02-D-47-fr-2

The Board of Governors approved the proposed amendments to the Rules of Procedure of the Complaints Board.

B.5. Situation of enrolments in the Brussels European Schools: First enrolment phase for the 2021-2022 school year

2021-03-D-47-en-1

The Board of Governors took note of the situation of enrolments in the Brussels European Schools for the 2021-2022 school year after the first enrolment phase.

B.6. Proposal for the Programme of Requirements for the Fifth European School in Brussels

2021-03-D-46-en-1

The members of the Board of Governors mandated the Secretary-General to communicate to the Belgian Authorities the Programme of Requirements for ESB5, which would cater mainly for secondary pupils, on condition that the temporary sites in Berkendael and Evere would remain available for use by the European Schools, should such use be necessary and even after ESB5 has been delivered.

B.7. Management of canteens in the European Schools

2021-02-D-40-en-3

The Board of Governors mandated a group of experts to define the framework within which the legal and financial separation between the School and the Canteen decided in 2008 could be effectively implemented. The group will also have to propose a maximum timeframe for implementation by all schools.

Composition of the group:

- Executive Coordinator (legal + security expertise)
- Head of Internal Control Unit (audits and recommendations)
- Central Accounting Officer (financial regulation)
- Head of Accounting Unit (procurement)
- One or two School Directors (implementation)

A representative of Interparents would be invited and consulted when deemed appropriate and in any event before a proposal is put forward for advice or decision by the bodies of the European Schools.

In the meantime, the solutions currently in place in the Schools can be continued.

B.8. Report of the Task Force on the 'Preparation of the European Baccalaureate 2021'
2021-03-D-38-en-1

The Board of Governors took note of the current report of the Task Force on 'Preparation of the European Baccalaureate 2021' and expressed a favourable opinion on the following proposals put forward in the report:

1. The 2021 European Baccalaureate layout of the certificate of marks and the European Baccalaureate diploma will remain as close as possible to the 'regular' layout of the official European Baccalaureate certificate and diploma, as proposed in the report.
2. A local level decision-making process will be envisaged for schools where part of or all written examinations have to be cancelled (linked to scenario 3) or for the whole system (in the case of scenario 2).
3. The formula for calculation of the final mark if parts of or all written examinations are cancelled will include the following: The final B mark will replace the equivalent W final mark per subject examination cancelled.

B.9. PISA-based Test for the European Schools (PBTS) Project **2021-01-D-47-en-3**

The Board of Governors approved the proposal for the participation of the European Schools in the PISA-based Tests for the European Schools in the first semester of 2022 in accordance with the practical arrangements detailed in Annex 2 to document 2021-01-D-47-en-3.

The Board of Governors also mandated the Secretary-General to sign the contracts integrated with the project, thus ensuring the participation of the European Schools in the PISA-based Tests for the European Schools during the first semester of 2022.

B.10. Task Force of the Pedagogical Reform Working Group: Proposal for a Multi-Annual Plan (MAP) of Pedagogical Priorities
2021-01-D-41-en-3

The Board of Governors approved the Multi-Annual Plan of Pedagogical Priorities, with immediate entry into force.

B.11. Seconded teachers' posts filled for the 2021-2022 school year
2021-01-D-33-en-3

The Board of Governors took note of the document on 'Seconded teachers' posts filled for the 2021-2022 school year', while stressing that for the whole ES system, it is important that all Member States fulfil their obligation in accordance with the Cost Sharing Agreement.

B.12. Attractiveness Measures for the Teaching Staff of the European Schools - Evaluation
2021-01-D-8-en-4

The Board of Governors welcomed the report and mandated the Joint Working Group to further review the package of measures designed to increase the attractiveness of the European Schools, in order to provide the Board of Governors by December 2021 with proposals to further increase the attractiveness of the European Schools for members of the teaching staff.

B.13. Action Plan on Inclusive Education and Educational Support – Update
2019-10-D-10-en-8

The Board of Governors took note of the updated Action Plan on Inclusive Education and Educational Support.

B.14. Revision of the Policy on the Provision of Educational Support in the European Schools
2020-11-D-30-en-4

The Board of Governors approved the proposed amendments to the 'Policy on the Provision of Educational Support and Inclusive Education in the European Schools' as proposed in the annex (doc. 2012-05-D-14-en-10), with immediate entry into force, and to authorise its publication on the European Schools' website.

B.15. Accredited European Schools:

Dossiers of Conformity:

Changes to the dossier of conformity: European School *Lille Métropole* (FR)
2020-12-D-33-en-2

The Board of Governors approved the proposed modification of the dossier of conformity of the European School *Lille Métropole*.

Changes to the dossier of conformity: AES Ljubljana (SI) **2021-01-D-82-en-2**

The Board of Governors approved the proposed modification of the dossier of conformity of the European School of Ljubljana.

Dossier of Conformity (N-S5) International School *Anne Beffort, Mersch* (LU)
2020-12-D-31-fr-2

The Board of Governors carefully examined the proposal and expressed its approval in relation to the Dossier of Conformity N-S5 of *École internationale Anne Beffort, Mersch* (LU).

Dossier of Conformity (N-S5) AES Luxembourg City (LU) **2020-12-D-32-fr-2**

The Board of Governors scrutinised the proposal and expressed its approval in relation to the Dossier of Conformity N-S5 of the Luxembourg City European School.

B.16. Education for Sustainable Development - State of play and Proposals for actions
2021-01-D-65-en-3

The Board of Governors took note of the state of play, the proposals for actions and the follow-up of the Working Group on Education for Sustainable Development as expressed in this document, and also the proposals made by the Working Group for the attention of the JBI, the JTC and the BC, as well as their respective opinions on this matter.

B.17. Roles and Duties of ES Inspectors WG: Follow-up on the decisions approved by the Board of Governors in April 2020 - State of Play on 19 March 2021
2021-03-D-41-en-1

The Board of Governors took note of the report of the 'Roles and Duties of ES Inspectors' WG regarding the follow-up on the decisions approved by the Board of Governors in April 2020.

B.18. Draft Calendar of meetings for the 2021-2022 school year
2021-03-D-28-fr-1

The Board of Governors approved the draft calendar for the 2021-2022 school year.

B.19. Evaluation of teachers in the European School system **2015-09-D-40-en-6**

The Board of Governors agreed on a proposal from the Czech delegation that the following paragraph be added to the document:

“4.4 Evaluation criteria are set out in Teaching Standards (annex I to the document Ref.: 2020-09-D-62-en-2 approved by the Joint Teaching Committee at its meeting in February 2021).”

and approved, with this additional paragraph, all proposed amendments to the document: 'Evaluation of teachers in the European School system', with immediate entry into force.

XI. FIXING OF THE DATE AND PLACE OF THE NEXT MEETING:

The date of the next meeting was fixed for 7, 8 and 9 December 2021, under the Croatian Presidency.