

B.5 THE ADMINISTRATIVE BOARD

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5.1 RELEVANT PROVISIONS OF THE STATUTE

Articles 12, 20, 21 and 27 of the Statute of the European School, Articles 4 and 5 of the Protocol on the Setting-up of European Schools and Article 2 of the Supplementary Protocol to the Protocol on the Setting-up of European Schools determine the composition, the powers and the competence of the Administrative Boards.

5.2 DIRECTIVES ISSUED BY THE BOARD OF GOVERNORS¹

The Board of Governors recalled and emphasized the role and the composition of the Administrative Board:

The Administrative Board is the body which:

- lays down the general rules for the School, in the framework of the Statute, Regulations and Decisions of the Board of Governors;
- sees that these rules are obeyed;
- prepares the budget and follows up and monitors its execution;
- discusses any matter of general interest.

The Administrative Board meets at least once a term, as convened by its Chairman. An emergency meeting may be convened at the request of three members.

The Administrative Board is chaired by the Representative of the Board of Governors. One of the Chairman's roles is to see that any decisions taken by the Administrative Board do not contravene the Statute, the Regulations or the Decisions of the Board of Governors.

The Administrative Board shall also include:

- the Head of the School;
- two representatives of the parents;
- two representatives of the staff;
- the representative of the Commission of the European Communities;
- the representatives of organizations or intergovernmental institutions with which the Board of Governors has concluded an agreement;
- the representatives of organizations and institutions governed by private law which have a seat on the Board of Governors by virtue of an agreement.

The decisions of the Administrative Board are reached as far as possible by consensus. The Administrative Board's main objective is to "create a favourable atmosphere and suitable physical conditions for the proper functioning of the School" (Article 21(3) of the Statute).

In the absence of the Representative of the Board of Governors, the Administrative Board shall be chaired by his Deputy, or failing this, by the Representative of the Commission of the European Communities.

The Administrative Board may decide to invite pupils or representatives of pupils to its meetings or listen to their requests.

1. ARBG, 21 & 22 May 1980, pages 58 & 59