



European Schools

Office of the Secretary-General

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**CONCLUSIONS OF THE MEETING OF THE CENTRAL ENROLMENT
AUTHORITY FOR THE BRUSSELS EUROPEAN SCHOOLS OF
2 DECEMBER 2008**

Brussels

	Nom	Fonctions
President	Mrs R. CHRISTMANN	Secretary-General of the European Schools
Directors of the European Schools	Mr K. KIVINEN Mr R. GALVIN Mr A. PINO <i>replaced by</i> Mr BRTNIK Mrs B. BUSTORFF	Director of Brussels I Director of Brussels II Director of Brussels III Deputy Director for the Nursery and Primary Director of Brussels IV
Commission	Mr DEMEYER	Policy officer, DG ADMIN D/4
Belgium	Mr MARCHAND	Representative of Belgium
APEEE	Mr KRUYIS	APEEE (Brussels I)
Participants without voting rights		
	Mr GASPARD	Representative of Belgium
	Mr DE MEERLEER	Representative of the Local Staff Committee of the European Commission
	Mr SALSI	APEEE (Brussels II)
	Mr BERNARD	APEEE (Brussels III)
	Mr RICCI	APEEE (Brussels IV)
	Mr KIENEL	Representative of future parents
	Mr NAVAS	Head of the ICT Unit of the OSGES
Secretary to the meeting	Mrs CHANG	Secretariat of the Secretary-General

Excused: Mrs BARDOUX, Head of the European Schools Unit, DG ADMIN D/4

The following agenda was adopted:

1.	Communications
2.	Draft Policy on enrolment in the Brussels European Schools for the 2009-2010 school year: organisation/procedure, enrolment application form
3.	Particular Cases
4.	Other business
5.	Date of the next meeting

1. Communications

The President informed the members of the Central Enrolment Authority that pursuant to the decision of the meeting of the Authority on 18 November, the Technical Group mandated to study the feasibility of online enrolment would meet under the chairmanship of Mr Navas on 18 December 2008. The Technical Group includes a Director and a representative each of the Commission, the APEEEs and the Local Staff Committee.

2. Draft Policy on enrolment in the Brussels European Schools for the 2009-2010 school year: organisation/procedure, enrolment application form

The updated draft Policy on Enrolment based on the comments of the previous meeting was discussed and further amended. It was decided that the new updated draft Policy on Enrolment would be circulated by email for final approval.

A tentative enrolment calendar was also discussed.

3. Particular Cases

The Authority took note of the particular cases introduced by the Directors, which were handled according to the provisions of the existing Enrolment Policy.

4. Other Business

None.

5. Date of the Next Meeting

The date of the next meeting will be set later.