



European Schools

Office of the Secretary-General

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**CONCLUSIONS OF THE MEETING OF THE CENTRAL ENROLMENT
AUTHORITY FOR THE BRUSSELS EUROPEAN SCHOOLS OF 18
NOVEMBER 2008**

Brussels

	Name	Function
President	Mrs R. CHRISTMANN	Secretary-General of the European Schools
Directors of the European Schools	Mr K. KIVINEN	Director of Brussels I
	Mr R. GALVIN	Director of Brussels II
	Mr A. PINO	Director of Brussels III
	Mrs B. BUSTORFF	Director of Brussels IV
Commission	Mrs BARDOUX	Head of the European Schools Unit, DG ADMIN D/4
Belgium	Mr MARCHAND	Representative of Belgium
APEEE	Mr KRUYIS	APEEE (Brussels I)
Participants without voting rights		
	Mr GASPARD	Representative of Belgium
	Mr DE MEERLEER	Representative of the Local Staff Committee of the European Commission
	Mr SALSI	APEEE (Brussels II)
	Mr BERNARD	APEEE (Brussels III)
	Mr RICCI	APEEE (Brussels IV)
	Mr KIENEL	Representative of future parents
	Mr NAVAS	Head of the ICT Unit of the OSGES
Secretary to the meeting	Mrs CHANG	Secretariat of the Secretary-General

Excused: Mr DEMEYER, Policy Officer, DG ADMIN D/4

The following agenda was adopted:

1.	Communications
2.	Online enrolment
3.	Drawing up of the policy on enrolment in the Brussels European Schools for the 2009-2010 school year
4.	Other business
5.	Date of the next meeting

The President welcomed Mr Kienel, who was representing future parents at this meeting, in line with the decision of the Board of Governors of 21 October 2008, which provided for the presence, with observer status, of a representative of future parents at the meeting of the Central Enrolment Authority at which the policy on enrolment in the Brussels European Schools would be defined, in accordance with the directives of the Board of Governors.

1. Communications

The President informed the members of the Central Enrolment Authority that the Board of Governors had agreed to the carrying out of an audit of the Brussels European Schools and to the participation of the Office of the Secretary-General. Mr Kivinen, a member of the Steering Committee overseeing this audit, said that the tender specifications were currently being drawn up.

2. Online enrolment

The Commission drew attention to the fact that at the October 2008 meeting of the Board of Governors, the question of online enrolments had been raised, with a view in particular to its consideration by the Central Enrolment Authority. As the Central Enrolment Authority was aware of the difficulties, particularly in terms of verifying the data, it agreed that a technical group, charged with studying the feasibility of such a project, would be set up and would attend a select meeting, chaired by Mr Navas, to address the question.

3. Drawing up of the policy on enrolment in the Brussels European Schools for the 2009-2010 school year

A first draft, based on the guidelines adopted by the Board of Governors, which had been published on the European Schools' website, was discussed. It was emphasised that the enrolment policy for the 2009-2010 school year would be designed in particular with reference to two main objectives to be achieved, namely balanced distribution of pupils amongst the Brussels Schools and amongst language sections and optimum use of resources in order to meet pupils' needs.

The draft would be updated in the light of the discussions and a second meeting on the subject would be held, at which a timetable would have to be decided.

4. Other business

None.

5. Date of the next meeting

The date of the next meeting was fixed for 2 December 2008.